

# How to set Join Before Host Setting

Initially, do the following (this is a one-time setting),

1. Go to settings and search for `Allow participants to join before host` in the search box.
2. Turn on the setting.
3. Check the `Participants can join` check box.
4. Set the desired time by selecting it from the dropdown. It's recommended to keep the time either `5 minutes before start time` or `10 minutes before start time`. Do not set it to `anytime`.

Meeting > Schedule Meeting

## Allow participants to join before host



Allow participants to join before the host arrives. If participants are not allowed to join before the host, or the host has another meeting running, participants will see a dialog that notifies them that the meeting has not started. This dialog can be customized through the [Customize Waiting Room](#) setting.

☒ Participants can join 10 minutes before start time ▾

Check the settings below every time you schedule a meeting.

1. Scroll down until you find `Options`
2. Click `Show`
3. See if the `Allow participants to join` check box is checked. If not, check it.
4. Adjust the time if needed.

## Options

Hide

- ☒ Allow participants to join 5 minutes before start time ▾
- ☐ Q&A
- ☒ Mute participants upon entry
- ☐ Breakout Room pre-assign
- ☐ Automatically record meeting
- ☐ Automatically start Meeting Summary
- ☐ Automatically start AI Companion questions
- ☐ Approve or block entry to users from specific regions/countries

### Alternative Hosts

Enter user name or email addresses

- ☐ Allow alternative hosts to add or edit polls

Save

Cancel

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