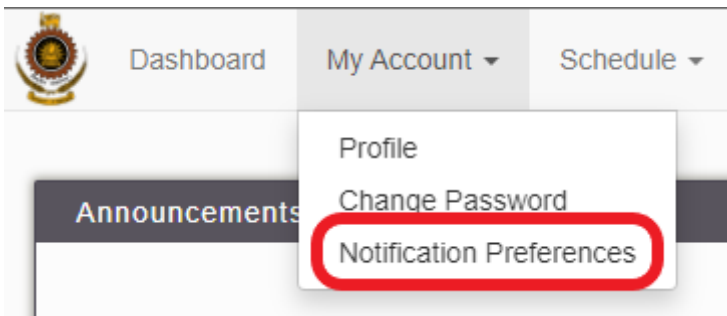


# Configure email notifications (Important)

To receive email notifications you need to enable required notification.

After logging into the system, click on "My Account" > "Notification Preferences".



Turn on the email notifications as preferred and click **Update**.

# Notification Preferences

When I create a reservation or a reservation is created on my behalf

☒ Send me an email ☐ Do not notify me

When I update a reservation or a reservation is updated on my behalf

☒ Send me an email ☐ Do not notify me

When I delete a reservation or a reservation is deleted on my behalf

☒ Send me an email ☐ Do not notify me

When my pending reservation is approved

☒ Send me an email ☐ Do not notify me

When someone joins or leaves my reservation

☒ Send me an email ☐ Do not notify me

When my recurring reservation series is ending

☒ Send me an email ☐ Do not notify me



**Click Update when done**

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