

Setting up OTP for the first time

According to the University of Moratuwa IT security policy all users are required to have multi factor authentication. Therefore you need to follow the instructions below.

How to download the Microsoft Authenticator App

Open PlayStore on Android or Appstore in Apple search for Microsoft Authenticator and install it



Microsoft
Authenticator
Microsoft Corporation

If you are logging in for the first time MFA registration page will open

UNIVERSITY OF MORATUWA ACCOUNT ACCESS

Mobile Authenticator Setup

 You need to set up Mobile Authenticator to activate your account.

1. Install one of the following applications on your mobile:

Microsoft Authenticator
FreeOTP
Google Authenticator

2. Open the application and scan the barcode:



2

Unable to scan?

3. Enter the one-time code provided by the application and click Submit to finish the setup.

Provide a Device Name to help you manage your OTP devices.

One-time code

3

Device Name

1

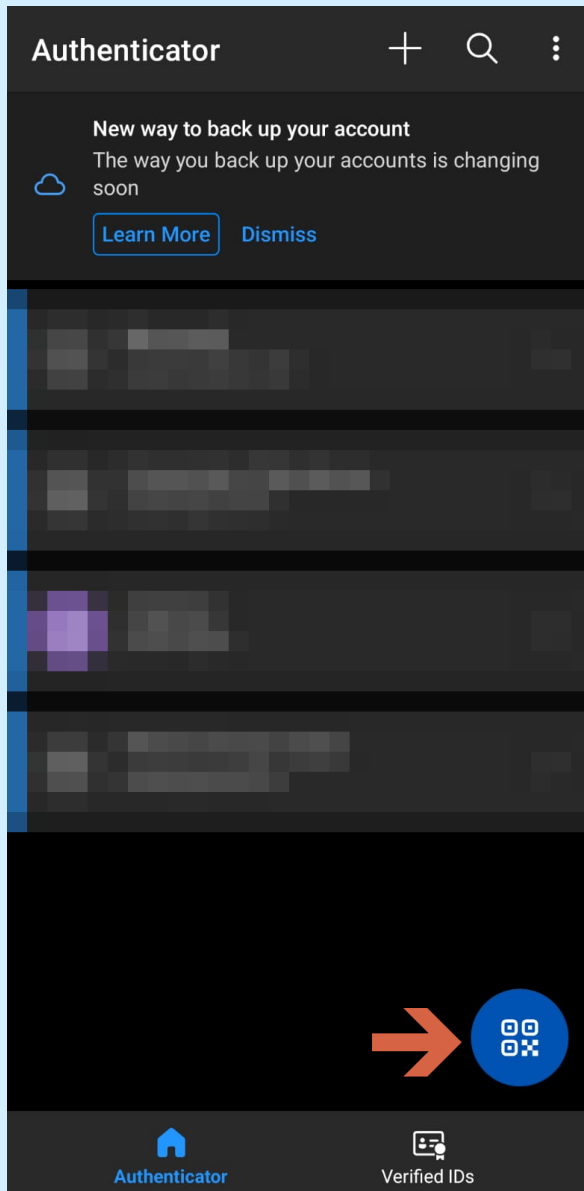
☐ Sign out from other devices

Submit

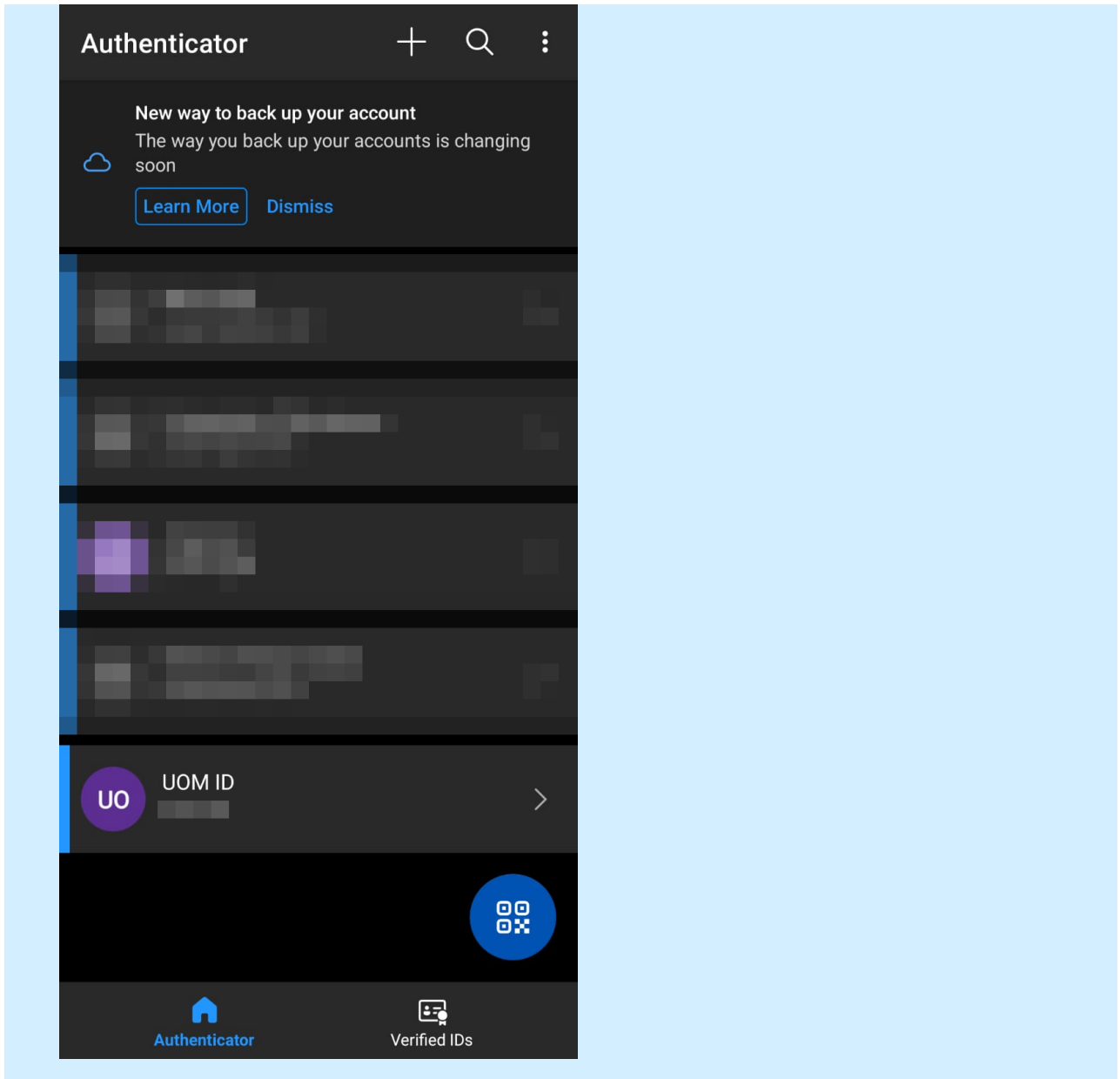
1. Enter a name for the device.
2. Scan the QR code via the authenticator app.

3. Enter the one-time code.

Here's how to scan the code and find the one time code for the first time



Tap the QR icon on the app scan the QR code in the Mobile Authenticator Setup (MFA registration page) and you are done. Your Authenticator app should show your new one-time code under "UOM ID" tap to see the code.



Revision #3

Created 5 October 2026 06:08:55 by Pasan

Updated 5 October 2026 08:57:27 by Pasan