

User Manual for Students

Login to the system

Login to the system

← → ↻ 📄 lms.uom.lk/login_index.php

LearnOrg
University Of Moratuwa

**University of Moratuwa, Sri Lanka**

**Learning Organizer**

One User Account for All :

Username

pererabsd.19

Password

Forgot my Password

Login

You can access **LearnOrg, Moodle, Document Management System, UoM e-mail, UoM Common Wifi** and **Library Journal Accessing Proxy**(cache2.uom.lk) systems using your unique Username and the Password through our centralized authentication system.

All the students can access their UoM emails (123456X@uom.lk) through webmail.uom.lk. Your UoM email address will be your registration number (before 19 batch) or namewithinitials.yourbatch (19 batch onwards) and those who access the UoM emails first time, you have to change the defaults password through LearnOrg.

| Moodle |

| ERP |

| DMS |

| Web-Mail |

| FAQs |

| Helpdesk |

| Contact Us |

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User can access the University of Moratuwa Management Information System (LearnOrg) through <https://lms.uom.lk> by using any Web-browser (however recommend to Mozilla Firefox and Google Chrome) or any Operating System.

Username- surname-with-initials.<batch> without spaces (ex:- If you are Intake 19 and your name is Perera B.S.J, username is pererabsd.19) (**You should have received your username from the examinations division.**)

Password - If you access the system first time you can use “Index Number” as the default password. You can contact the Examination division or CITEs helpdesk (<https://helpdesk.uom.lk>) for any issues.

Initial Interface

Initial Interface

The screenshot displays the 'LearnOrg' initial interface. On the left is a navigation menu with sections: 'Welcome to LearnOrg' (linking to 'UoM'), 'My LearnOrg' (linking to 'Edit Profile' and 'Change Password'), and 'Student Area' (containing links for 'Register New Course', 'Enrolments History', 'Field Selection', 'Hostel Management', 'Hostel Application', 'Supplications', 'Supplication Form', 'Complaining & Reporting', 'Complaining on Administration & Welfare', and 'Incidents Reporting'). The main content area is titled 'Welcome to LearnOrg' and shows login details: 'Last time you have login at : Monday 14th of November 2016 12:26:14 AM' and 'Last time you have login from : 61.245.165.62'. Below this is the 'Change Password' form with fields for 'Username', 'Current Password', 'New Password', and 'Confirm New Password', followed by a 'Change' button. A blue box contains a message about centralized authentication and a 'Password Policy' section. The policy states: 'Your new password must consist, - do not include username, - you need to include (for security reasons) * at-least one number and * at-least one lower-case letter and * at-least one upper-case letter and * at-least one symbol (like @,\$,!,#,%,&^,&.). - in addition to that the minimum length of the password must be 8.' The footer includes 'Copyright © 2007-2016 NIS Project - University of Moratuwa, Sri Lanka, All Rights Reserved.'

When you login to the system you also will an interface as shown above. The system shows you last login details such as IP address, time and date for security purposes.

If you still using default password, system will automatically prompt password resetting options.

[If it is a public computer (such as a lab computer), make sure that you have logged out after using the system by using top-right corner “Logout” option.]

Change profile information

Change profile information

Welcome to LearnOrg

→ UoM

My LearnOrg

→ [Edit Profile](#)

→ [Change Password](#)

Student Area

→ [Register New Course](#)

→ [Enrolments History](#)

→ [Field Selection](#)

→ [Hostel Management](#)

→ [Hostel Application](#)

→ [Supplications](#)

→ [Supplication Form](#)

→ [Complaining & Reporting](#)

→ [Complaining on Administration & Welfare](#)

→ [Incidents Reporting](#)

Edit My Profile

Username

00112345

TITLE

Mr

Name with initials

00112345

Full Name

00112345

Primary Email

00112345

First Name

00112345

Last Name

00112345

Date Of Birth

00112345

Gender

Male

Current Contact Details

Current Address

00112345

Home Telephone No

00112345

Mobile No

00112345

Secondary e-mail

00112345

(Contact/ Recovery e-mail)

Permant Contact Details

Permanent Address

00112345

Telephone

00112345

Update

Users are allowed to change basic information such as Title, First Name, Last Name, Date of Birth, Gender, Current Address, Current Home Telephone number, Mobile Number, Permanent Home Telephone number and Personal e-Mail address. User has to click on “Update” button to apply the changes.

[It is recommended to keep these information up to date.]

Change Password

Change Password

LearnOrg
University Of Moratuwa

Welcome - [username] | Moodle | Help | FAQs | Contact Us | Logout |

Welcome to LearnOrg
→ UoM

My LearnOrg
→ Edit Profile
→ **Change Password**

Student Area
→ Register New Course
→ Enrolments History
→ Field Selection
Hostel Management
→ Hostel Application
Supplications
→ Supplication Form
Complaining & Reporting
→ Complaining on Administration & Welfare
→ Incidents Reporting

Change Password

Username: [username]
 Current Password: [password field]
 New Password: [password field]
 Confirm New Password: [password field]

Since now we have implemented centralized authentication management system, now you can access **LearnOrg, Moodle, e-Mail and Web-mail, Journal Access Library Proxy and Common Wi-Fi facilities** using same username and the password.

Therefore hereafter you should use the new password to login to all these systems.

Password Policy :
 Your new password must consist,
 - do not include username
 - you need to include (for security reasons)
 * at-least one number and
 * at-least one lower-case letter and
 * at-least one upper-case letter and
 * at-least one symbol (like @,\$,!,#,%,&,™).
 - in addition to that the minimum length of the password must be 8.


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You can change your password by using “Change Password” option. Students have to obey the Password policy when they change their system password. After you change the default password, you can access the LearnOrg (<https://lms.uom.lk>), UoM e-Mail (<https://webmail.uom.lk>) and Moodle (<https://online.uom.lk>) by using unique Username and the Password.

[It is recommended to change the password periodically]

Course Enrolment

Course Enrolment



University Of Moratuwa

Welcome - **1912091** | Moodle | Help | FAQs | Contact Us | Logout |

Welcome to LearnOrg

- UoM

My LearnOrg

- Edit Profile
- Change Password

Student Area

- **Register New Course**
- Enrolments History
- Field Selection
- Hostel Management
 - Hostel Application
- Supplications
 - Supplication Form
- Complaining & Reporting
 - Complaining on Administration & Welfare
 - Incidents Reporting

My Enrolments

Successfully enrolled to FD1010 - Foundation Studies

Enroled Courses :

CODE	Course Description	Credits	Semester	
FD1010	Foundation Studies	20.00	BDes (FD&PD) Term - 1	<input type="button" value="Unenrol"/>

List of Courses to Enrol :

CODE	Course Description	Credits	Semester	
FD1020	Visual Studies	20.00	BDes (FD&PD) Term - 1	<input type="button" value="Enrol"/>
FD1090	Learning Portfolio	5.00	BDes (FD&PD) Term - 1	<input type="button" value="Enrol"/>

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Student should enroll to semester offerings by using the LearnOrg system. Click on “Enrol” button for relevant and required course modules. If it is successful you will see success message top of the page.

*[Students are responsible for enrolling to semester offerings within the permitted period. **Make sure that your number of enrolled credits within the required credit limit.** Student is responsible to enroll for required compulsory modules. Students should follow the University, Faculty or Department guidelines when enrolling for modules.]*

[Contact relevant Undergraduate Studies Division-for UG students/Postgraduate Studies Division-for PG students regarding repeat registrations or any other registration related inquiry]

Course Un-enrollment

Course Unenrollment



Welcome - ********* | Moodle | Help | FAQs | Contact Us | Logout |

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My Enrolments
Print

Successfully unenrolled to FD1090 – Learning portfolio

Enroled Courses :

CODE	Course Description	Credits	Semester	
FD1010	Foundation Studies	20.00	BDes (FD&PD) Term - 1	Unenrol
FD1020	Visual Studies	20.00	BDes (FD&PD) Term - 1	Unenrol

List of Courses to Enrol :

CODE	Course Description	Credits	Semester	
FD1090	Learning Portfolio	5.00	BDes (FD&PD) Term - 1	Enrol

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Students can un-enroll (de-register) from registered semester offerings by using the LearnOrg within the permitted period. Click on “Unenrol” button for course modules that you need to unenrol. If it is successful you will see the success message top of the page.

[Make sure that your number of enrolled credits is within the required credit limit. Students are required to follow the University, Faculty or Department guidelines]

Enrollment history

Enrollment history

Welcome to LearnOrg

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UNIVERISTY OF MORATUWA - STUDENT ENROLLMENTS				
				
Level	Subjects	Credits	Semester	Academic year
Level 1	TL1910	0.50	TLM Term	2008 / 2009
Level 1	TL1960	1.50	TLM Term	2008 / 2009
Level 1	DE2280	2.00	TLM Term	2008 / 2009
Level 1	DE2300	2.00	TLM Term	2008 / 2009
Level 1	CS1010	2.00	TLM Semester - 1	2008 / 2009
Level 1	DE1950	1.00	TLM Semester - 1	2008 / 2009
Level 1	MA1110	2.00	TLM Semester - 1	2008 / 2009
Level 1	TL1010	3.00	TLM Semester - 1	2008 / 2009
Level 1	TL1050	2.00	TLM Semester - 1	2008 / 2009
Level 1	TL1060	2.00	TLM Semester - 1	2008 / 2009
Level 1	TL1090	2.00	TLM Semester - 1	2008 / 2009
Level 1	CS1020	1.00	TLM Semester - 2	2008 / 2009
Level 1	MA1120	2.00	TLM Semester - 2	2008 / 2009
Level 1	MN1020	3.00	TLM Semester - 2	2008 / 2009
Level 1	TL1070	2.00	TLM Semester - 2	2008 / 2009
Level 1	TL1080	3.00	TLM Semester - 2	2008 / 2009
Level 1	TL1100	3.00	TLM Semester - 2	2008 / 2009
Level 1	TL1950	2.00	TLM Semester - 2	2008 / 2009
Total Level Credits		36		
Registered Total Credits				
Effective Total Credits		36		

Students may view their total enrollment and enrollment history by using this function.

Revision #7

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