

How to Add Your University Email (@uom.lk) to the Gmail App

Follow this step-by-step guide to check your @uom.lk emails directly inside the Gmail app on your mobile phone.

⚠ Important Connection Note:

This mail setup will **NOT work** if:

- Your phone is connected to any **VPN** (turn it off first).
- You are using **Data Saving apps** (or browser data savers/cloud compression tools).
- You are currently **roaming in another country** outside Sri Lanka.

⚠ Most Common Mistake:

Whenever the app asks for your **Username**, type **ONLY your username**, NOT your full email.

❑ Correct: kasunp

❑ Wrong: kasunp@uom.lk

Quick Settings Reference

What to type	Receiving Emails (Incoming)	Sending Emails (Outgoing)
Server	mail.uom.lk	submit.uom.lk
Port	993	587
Security	SSL/TLS	STARTTLS
Username	Your username only (no @uom.lk)	

Instructions for Android Phones

1. Open the **Gmail app** on your phone.

2. Tap your **profile picture or initials circle** in the top right corner.
3. Scroll down and tap **Add another account**.
4. On the next screen, tap **Other**.
5. Type your full university email (e.g., `yourname@uom.lk`), then tap **Manual setup** at the bottom.
6. Choose **Personal (IMAP)** and type your university email password.
7. Now fill in the **Incoming server settings** exactly like this:
 - **Username:** Type only your username (delete the `@uom.lk` part).
 - **Password:** Your university password.
 - **Server:** Change this to `mail.uom.lk`
 - **Port:** Change to `993`
 - **Security type:** Choose `SSL/TLS`Tap **Next**.
8. Next, fill in the **Outgoing server settings**:
 - Make sure **Require sign-in** is turned ON (switch is blue/checked).
 - **Username:** Type only your username (no `@uom.lk`).
 - **Password:** Your university password.
 - **SMTP server:** Type `submit.uom.lk`
 - **Port:** Change to `587`
 - **Security type:** Choose `STARTTLS`Tap **Next**.
9. Tap **Next** through the final screens, type your name, and you are done!

Instructions for iPhones & iPads (iOS)

1. Open the **Gmail app** on your iPhone.
2. Tap your **profile picture circle** in the top right corner.
3. Tap **Add another account**.
4. Select **Other (IMAP)** from the list.
5. Fill in the top details and the **Incoming Mail Server** section:
 - **Email:** Your full email address (e.g., `yourname@uom.lk`)
 - **Name:** Your actual name (e.g., Jane Doe)
 - **IMAP Host Name:** `mail.uom.lk`
 - **Username:** Your username only (delete the `@uom.lk` part)
 - **Password:** Your university password
 - **Port:** `993`
 - **Security:** Choose `SSL` or `SSL/TLS`
6. Scroll down to the **Outgoing Mail Server** section and fill in:

- **SMTP Host Name:**
- **Username:** Your username only (no)
- **Password:** Your university password
- **Port:**
- **Security:** Choose

7. Tap **Next** (or **Start Sign-in**) in the top right to finish.

Still having trouble? Check these things:

- **VPN / Data Saver:** Make sure you are completely disconnected from any VPN or mobile data saving app.
- **Roaming:** Access will not connect if you are on international roaming outside the country.
- **Username Mistake:** Did you accidentally type in the Username box? Delete it so only your username remains.
- **Sending Failed:** If you can receive but not send, verify that the outgoing server is and port is .
- **Password:** Double-check for typos or accidental caps lock.

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